JEFFERSON TOWNSHIP BOARD OF TRUSTEES
FRANKLIN COUNTY, OHIO

The Board of Trustees of Jefferson Township, Franklin County, Ohio, met in a regular meeting on December 11, 2017, at the Jefferson Township Fire Station, 6767 Havens Corners Road, Blacklick, Ohio 43004, with the following members present:

Richard P. Courter  
Mike Rowan  
Claire Yoder

___________________________ offered a motion to adopt the following Resolution:

RESOLUTION No. 2017-074

A RESOLUTION ADOPTING POLICIES, PROCEDURES, AND FEES FOR TOWNSHIP CEMETERIES

WHEREAS, from time to time it is necessary to revise rules and regulations for the care and public use of the township cemeteries,

NOW, THEREFORE, BE IT RESOLVED by the Board of Trustees of Jefferson Township, Franklin County, Ohio, that:

Section 1. Rules and Regulations. The following rules and regulations for the use and maintenance of cemeteries that are within the care and safekeeping of Jefferson Township are hereby adopted for Ayers, Dague, Havens (also known as Havens-Edgar), Headley and Jefferson (also known as Blacklick) cemeteries.

A. Hours. The cemeteries will be open daily from 8:00 a.m. until sunset.

B. Sale of Lots.

1. Deeds.
   a. The Township as Grantor shall issue a deed of interment or inurnment rights to a buyer (Grantee) for a lot. As referred to herein, a lot means a single grave space.
   b. Sales of lots by owners are not permitted except by consent of the Township Trustees. Parties desiring to dispose of their lots may do so by transferring them to the Township Trustees at a price that is mutually agreed upon by the Board and the owner.
   c. The Grantee shall notify the Board in writing of any subsequent changes of Grantee’s address.
   d. Any person who receives a cemetery lot by gift, inheritance or any method other than by original conveyance, shall within one year after receiving such interest, give written notice of his/her name and address to the Board, and shall notify the Board of any subsequent changes in his/her name or address.

2. Terms of Sale.
a. The owner of a cemetery lot, a member of the owner’s family, or an owner’s descendent must either use the cemetery lot within thirty (30) years of the date of purchase (hereinafter the “Termination Date”), or renew interest in the cemetery lot at no charge, by way of a writing addressed to the Cemetery Sexton prior to the Termination Date.

b. The Board shall have a right to re-entry of any cemetery lot sold after the enactment of these rules and regulations if an owner of a cemetery lot, a member of the owner’s family, or an owner’s descendent does not use the cemetery lot by the Termination Date or renew interest in the cemetery lot prior to the Termination Date. At least ninety (90) days before establishing re-entry, the Board shall send a notice by certified mail to the owner’s address if the owner is a resident of the township or a nonresident whose address is known. If the owner’s address is unknown and cannot reasonably be obtained, the Board shall publish the notice once in a newspaper or general circulation in Franklin County. In order to establish re-entry, the Board shall pass a resolution stating that the conditions of the sale or of the deed have not been fulfilled, and that the Board reclaims its interest in the lot.

c. The Board shall compensate the owner of unused lots who do not renew the terms of sale or the deed by paying the owner 80% of the original purchase price of the lot.

d. Deeds for all cemetery lots sold after the effective date of these rules and regulations shall contain a notice of the Board’s right of re-entry whereby an owner of a cemetery lot, a member of the owner’s family, or an owner’s descendent does not use the cemetery lot or renew interest in the cemetery lot by the Termination Date.

3. Fees. The cost of, or fee for, the purchase of a cemetery lot in Jefferson Township and Headley cemeteries shall be as follows:

a. Cemetery plot for Jefferson Township
   Resident……………………………………………………… $ 600.00

b. Cemetery plot for Non-Resident………………………….. $ 1,200.00

c. No Township resident may buy lots at Township rates to bury non-residents of Jefferson Township, excepting the immediate family of a Jefferson Township resident. “Immediate family” is defined as 1) spouse, 2) children, including adopted or foster, and 3) parent of either spouse.

d. For graves purchased after April 22, 2015, the fee for a burial of non-resident non-immediate family in a lot purchased at the residential rate shall be the difference between the purchase price of a resident lot and non-resident lot at the time of purchase.

C. Burials.

1. Opening and Closing Costs.

a. Monday through Friday Burials (prior to 3 p.m.)…………… $ 800.00

b. Saturday Morning Burials (before noon only)……………… $1,000.00

c. Cremation, Fetal, or Infant Burials
   i. Monday through Friday Burials (prior to 3 p.m.)… $ 400.00
   ii. Saturday Morning Burials (before noon only)…… $ 600.00

d. There shall be no Saturday afternoon, Sunday or Holiday Burials.
2. **Burials per lot.**
   a. Standard burial: One (1) per lot.
   b. No fetal or infant burials permitted in lots with standard burial.
   c. Cremation, fetal or infant burial: Up to four (4) per lot, when notice is provided to the Township prior to the first cremation burial.
   d. One (1) cremation burial permitted per lot with standard burial. Urn vaults not permitted.
   e. All burials are to be in impervious containers.
   f. Vaults: Reinforced concrete or metal vaults are mandatory for standard burials.
   g. Urn vaults are not required and are prohibited for cremation burial in lots with standard burial.

3. **Disinterment.**
   a. Any disinterment and disinurnment shall comply with cemetery rules and regulations and state law.
   b. The fee for a disinterment or disinurnment from a Township cemetery shall be at standard opening and closing costs for that day in addition to a $1,500.00 service charge for disinterment and a $750.00 service charge for disinurnment.

4. **Non-human remains.** The burial of non-human remains shall be prohibited.

D. Markers and Decorations.

1. **Markers/Monuments.**
   a. Only one upright headstone and/or a maximum or two flat markers may be used on each lot. All markers placed anywhere but at the head of the grave must be flat markers.
   b. The Township will not be responsible for monuments, vases, eternal candles, etc., damaged as a result of vandalism and/or theft, nor be responsible for decorations left out by lot owners.
   c. All monument foundations will be installed by Township personnel. No monument foundation will be poured without a written foundation order from a monument company.
      i. Charge per square inch ($80.00 minimum charge) …………… $ 0.65
      ii. All footers are to be dug to a depth of 32 inches.
      iii. Removal of existing foundation (flat fee) ……………………… $100.00

2. **Corner Stones.** Installation of concrete corner stones (per set of four) …….. $40.00

3. **Plantings.**
   a. Planting of shrubs and trees is not permitted.
   b. There shall be no thorny plantings (roses, etc.)
   c. All plantings of flowers must be within 12 inches, and on the grave side, of the headstone, and no wider than the width of the grave.
   d. Trees and shrub needing to be removed or trimmed because of oversize or disease may be removed or trimmed at the discretion of Township personnel.

4. **Flags.** Flags shall be installed at the graves of veterans for Memorial Day.

5. **Statues.** Statues or figurines must be attached to the monument.

6. **Decorations.**
   a. The following decorations are not permitted:
      i. Bird baths;
ii. Loose stones, wood chips or any other material that is not grass or approved vegetation;

iii. Glass vases;

iv. Any border or fence of any material.

v. Artificial flowers between March 15 and October 31

b. The Township will not be responsible for monuments, vases, eternal candles, etc., damaged as a result of vandalism and/or theft, nor be responsible for decorations left out by lot owners.

Section 2. The Rules and Regulations contained herein are in addition to the provisions of Resolution 2015-023, adopted on April 22, 2015, establishing policy for the burial of deceased indigents.

Section 3. It is found and determined that all formal actions of this Board concerning and pertaining to the adoption of this Resolution were adopted in an open meeting of this Board, and that all deliberations of the Board and any of its committees that resulted in such formal action, were in meetings open to the public, in compliance with all legal requirements including 121.22 of the Ohio Revised Code.

Section 4. This Resolution shall take effect and be in force from and after the date of its adoption.

_________________________ seconded the motion and the roll being called upon the question of adopting the Resolution, the vote resulted as follows:

Voting Aye thereon: Richard P. Courter, Trustee

Voting Nay thereon: Richard P. Courter, Trustee

________________________
Mike Rowan, Trustee

________________________
Claire Yoder, Trustee

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The motion carried and the Resolution was adopted.

ATTEST AND CERTIFY: Ken Jones, Fiscal Officer